

How to Guide

Mobile Banking

Easy banking 24/7

Mobile Banking app helps you manage your everyday banking from anywhere.

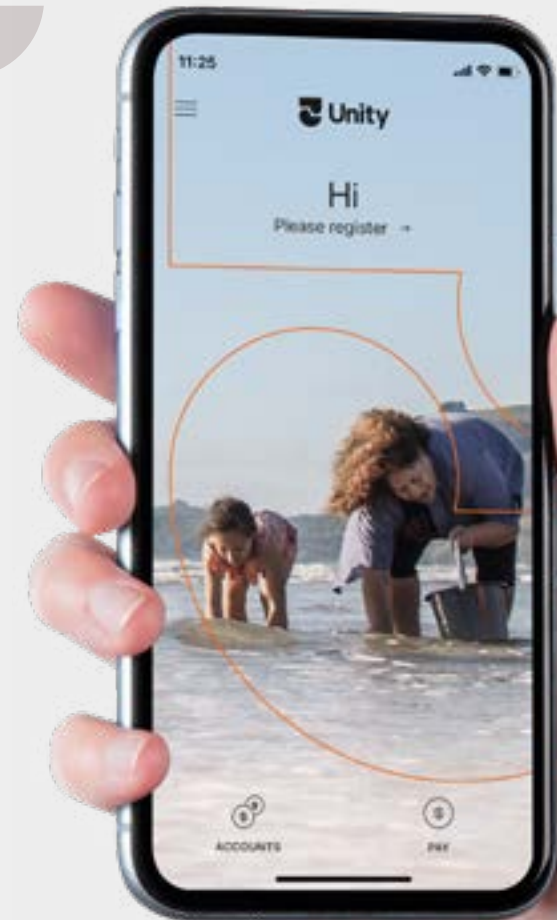


Unity is proudly not a registered bank.



Contents

How do I register for the Mobile Banking app?	3
What if I can't remember my Access Number or Password?	3
Where can I download the Mobile Banking app?	3
How do I log into the Mobile Banking app?	4
How can I view my accounts?	5
How can I pay someone?	6-7
How can I transfer money?	8-9
How can I set up a future dated transaction?	10
How can I set up a recurring transaction?	11



How do I register for the Mobile Banking app ?

First you need to be registered for Internet Banking and have logged in once (if not already). If you're not already registered for Internet Banking, call us and we can set you up.

Then simply download free from the App store.

What if I can't remember my Access Number or password?

If you need any details required to set up Mobile Banking, you can visit a branch with identification, or call us. We'll be able to reset your password and let you know where to find your Access Number.

Where can I download the Mobile Banking app?

You can download the Mobile Banking app from the App Store links directly below, or simply search **Unity** in the App Store.



How do I login to the Mobile Banking app?

1. Click **Please register**

2. Registration

3. Read and accept **Terms & Conditions**

4. Welcome screen



- i. Enter your **Access number**
- ii. Enter your **Internet Banking password**
- iii. Choose a new **PIN**, confirm it, then tap the arrow

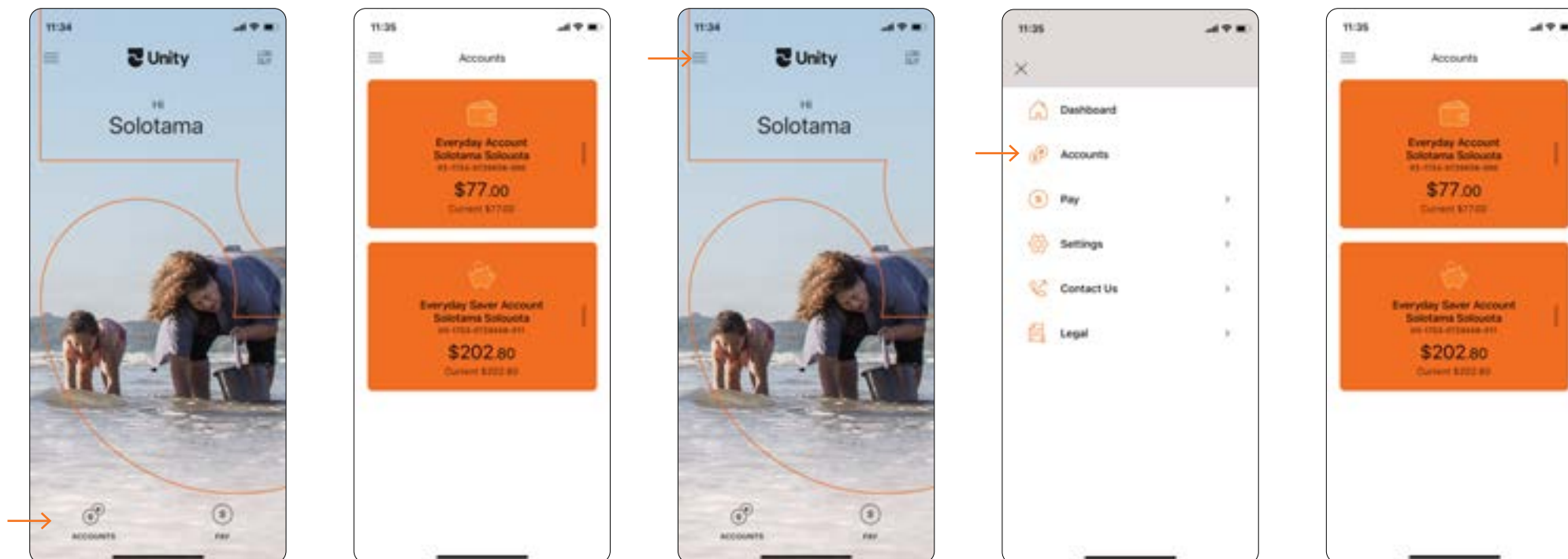


How can I view my accounts?

From your home screen click the **ACCOUNTS** icon on the left hand side

or

Click the **MENU** icon in the top left, then click **Accounts** on the menu list



How can I pay someone?

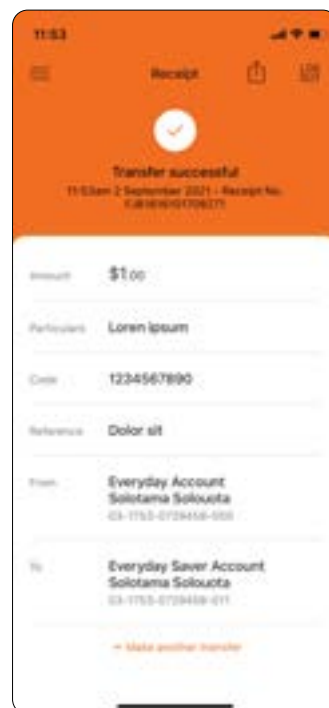
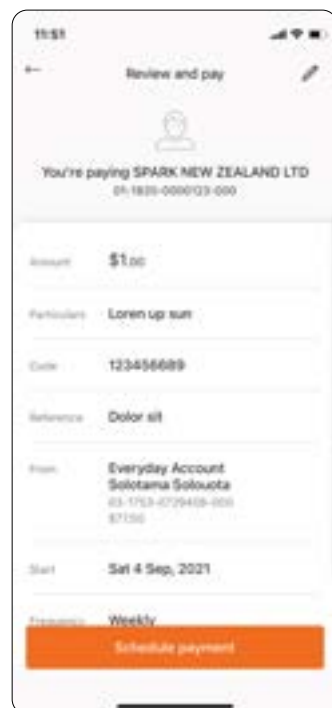
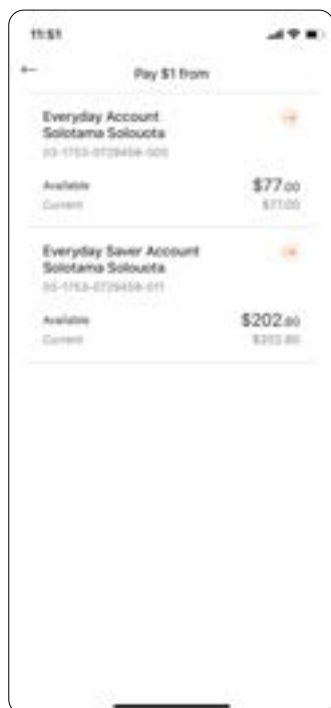
1. Click the **PAY** icon on the bottom right hand side of the home screen **OR** select **Pay** from the menu
2. Select **Pay Someone**
3. Select a saved payee **OR** Click **+** to add someone new of search for a company
4. Enter the amount to pay
Includes option here to schedule payment
5. Enter the **Particulars, Code** and **Reference**



Continued over the next page...

How can I pay someone? (continued)

6. Choose an account to pay from
7. Review the details of your transaction and click **Pay now** or **schedule payment**
8. View receipt
Optional: Click **SHARE** icon on top right to share receipt



How can I transfer money?

1. Click the **PAY** icon on the home screen or main menu



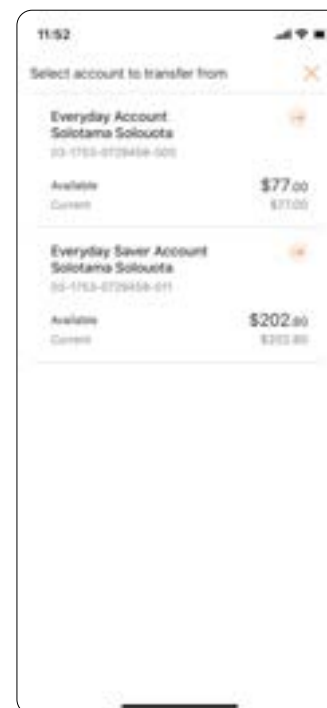
2. Click **Transfer**



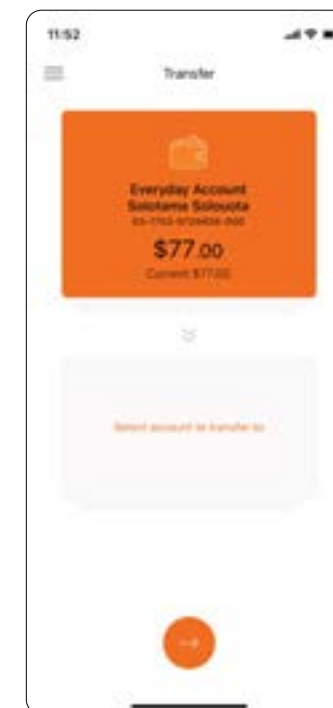
3. Select account to transfer **From**



4. Select account



5. Select account to transfer **To**



Continued over the next page..

How can I transfer money? (continued)

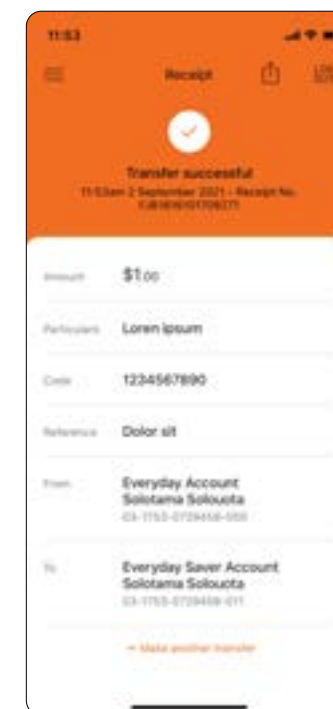
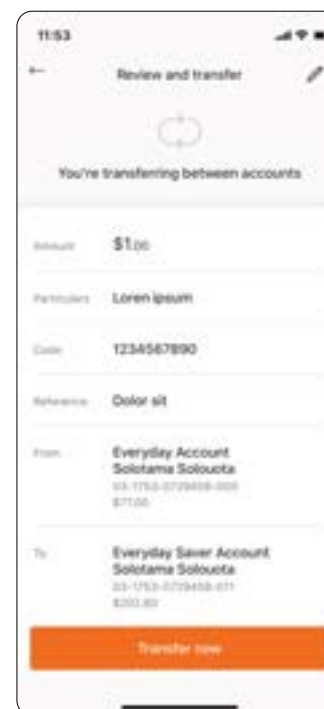
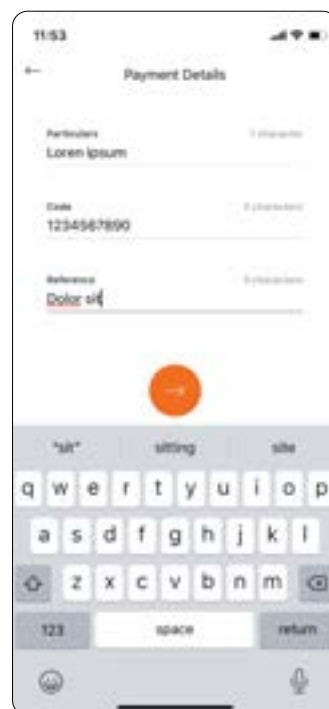
6. Confirm accounts are correct

7. Enter amount to **Pay** option to schedule payment is also available

8. Enter the **Particulars, Code** and **Reference**

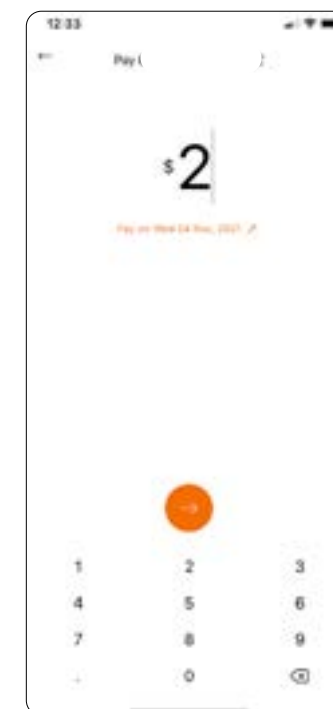
9. Review details of your transaction and click **Transfer now**

10. View receipt
Optional: Click **SHARE** icon on top right to share receipt



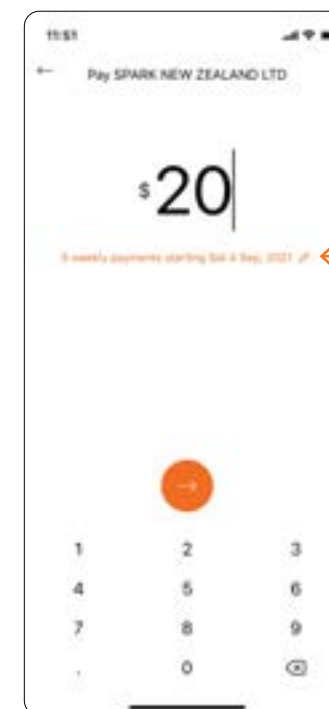
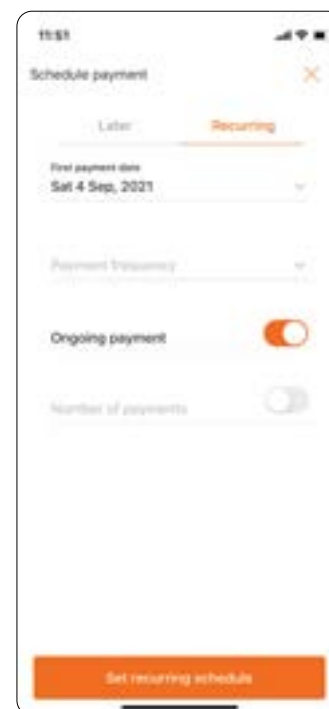
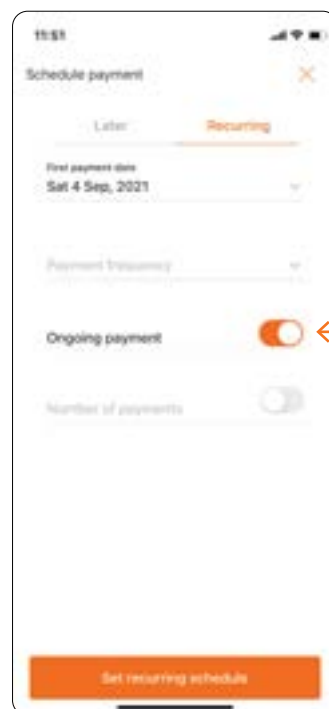
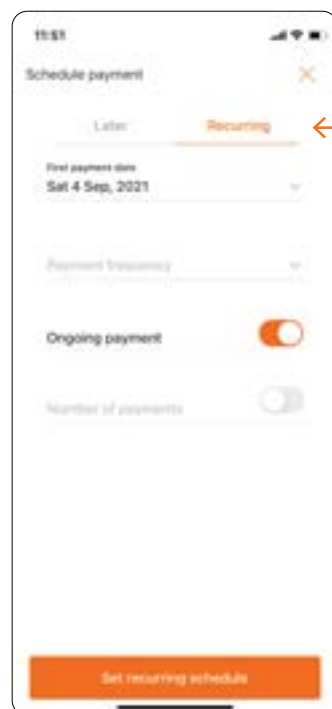
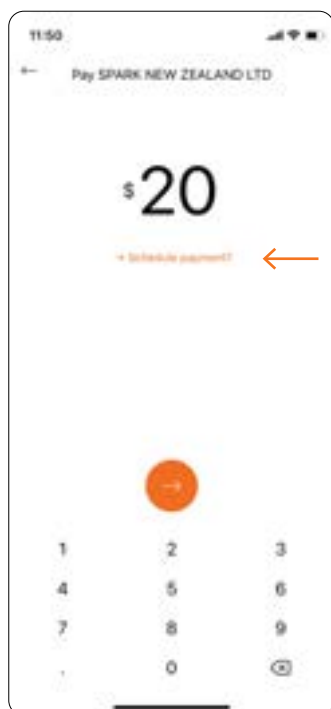
How can I set up a future dated transaction?

1. Click **Schedule payment** under the amount to transfer/pay
2. For a future dated payment click **Payment date**
3. Choose calendar date
4. Click **Set schedule**
5. Details appear under transfer amount



How can I set up a recurring transaction?

1. Click **Schedule payment** under the amount to transfer/pay
2. Click **Recurring**
3. Choose start date and frequency or number of payments
4. Click **Set recurring schedule** and continue payment process
5. Details appear under transfer amount





Doing
money,
together.

*Downloading and using Mobile Banking app is free, but standard mobile data costs, transaction & service fees apply. Use is subject to TSCs available at unitymoney.co.nz.
Unity is proudly not a registered bank.

0800 229 943

unitymoney.co.nz